

Service Committee
March 16, 2009
5:45 PM
Minutes

Call to order: Mr. Paini called the meeting to order at 5:47pm

Roll Call: Present for roll call were Mr. Paini (Chair), Mrs. Turner and Dr. Bender. Also in attendance was Mayor Ebert, Steve Smith (WWTP), Bill Sims (Const. Svcs), Matt Peoples (Public Works), Dick Miller (Urban Forester), Joe Taylor (WTP), Steve Farst (EMH&T) and Ed Snyder (Streets).

Mrs. Turner moved to approve the minutes of the February 16, 2009 Service Committee Meeting, seconded by Dr. Bender.

VOTE: **AYES:** Mrs. Turner, Dr. Bender
 NAYS:
 Mr. Paini abstained. Motion Carried.

Staff Reports:

Bill Sims –

The interurban project is nearing completion of Phase 1 and we are still hoping to complete a “Phase 1B” this year. That will finish up the exterior of the building and landscaping.

The sludge press facility is still underway and will hopefully be wrapped up in the next 2-3 weeks.

Hospital work has resumed. Roads will be built this spring.

Thrush Dr. re-construction contract has been awarded and the pre-construction meeting will be on March 5th. Work will begin around the end of April.

2009 Street Program is out there and we will be looking for legislation to award the contract to Decker Construction later tonight at the Council meeting.

Water Tower maintenance contract will go out to bid again on Wednesday, March 18th. There aren’t any major changes other than lengthening the contract term from 8 to 10 years, which should lower the annual charges.

Eichorn Dr /Rutherford Dr/ Dove Parkway designs are being finished. It should be out for advertisement at the end of the month.

It was discussed how and when Council members could walk through and see the different projects, the sludge press and the office at 400 Ashbrook Rd.

Matt Peoples –

A draft for the school travel plan was submitted and we are moving on to the engineering portion of the Safe Routes to School program.

The last of submissions for the stimulus package has been completed. The last two weeks has had a lot of activity from the people submitting for the money. Mr. Miller stated that he received a favorable phone call Friday from the State Forester regarding the stimulus money for which we applied for the Emerald Ash Bore project. We moved up very healthily on the list because we had begun the project early and taken action on our own.

The Gender Rd. traffic signal synchronization project will have the new timing uploaded to the system next week. There will be a new timing sequence for the Elementary school to help ease the traffic congestion during the hours of drop-off and pick-up of students.

Ed Snyder –

Some of the concrete collars along manholes and roadways on Waterloo Street are deteriorating. Richard Beller Masonry will begin repair on nine of them starting next month.

The crews are doing maintenance on the mowing equipment in preparation for the mowing season.

The street light poles have had a numbering system installed on them to help with tracking maintenance.

The rehab of the office at the Street Department is almost complete.

As times permits, the Village groundskeeper has been doing painting at the Municipal building and we anticipate doing some at the pool.

Walnut Creek Park and Hanners Park have been fertilized. Walnut Creek Park has been aerated. A broadleaf herbicide will be applied in early May.

The CWJRD may furnish paint to paint the concession stand with the Mayor's approval.

Small tree removal, mulching and landscaping work has begun.

Dr. Bender asked about the viaduct. Mr. Peoples stated that we cannot force them to rehab it under State law. Further discussion ensued.

Dick Miller –

Arbor Day 2009 will be at the high school, tentatively the last week in April.

Potting Day will be tentatively, Friday May 1st at noon at 400 Ashbrook Rd.

9am on May 9th will be the tire sweep of Walnut Creek with a rain date of May 16th.

Saturday, May 2nd at 9am at 36 S. High will be the annual tree give-away.

Street tree planting begins this Wednesday. There are three potential tree removals along Columbus Street and S. High for construction and sidewalk work.

Grades 1 through 5 have a program available to them called Explore the Outdoors. It is put on by ODNR. It tries to get kids outside walking trails and looking for birds. The kids would come to us and tell us what trail they hiked that day. For each trail, they get a certain number of points and at the end of the summer, they could earn an award. It goes along with the “No Child Left Inside” program.

Mr. Peoples, Andrew Dutton and Mr. Miller are beginning work on a Green Map which would show people the parks and fishing areas. It is in the very early stages.

We are working on a protocol for dangerous trees on private property with Mr. Peoples and Gene Hollins.

There is an extremely dangerous tree limb at 6839 Hill Rd at Waterloo. It is out of our jurisdiction, but is hanging very low and could injure passersby.

Joe Taylor –

A letter was handed out from a writer from Charleston Lakes. It was a nice article about the water plant.

A memo will go out about hydrant flushing in April.

A big shipment of meters is coming in this week and this will finish out the meter replacement.

Patterson Pools is doing the pool evaluation of the main drain. They will not have to come out to the pool to do the assessment which will save \$900. They will tell us how to be in compliance with the Virginia Graham Act.

Steve Smith –

The sludge press is finishing up. Next week, the machine will be assembled and the following week will be the test run and process optimization.

Tom Moore is back and we are finally at full staff.

We are looking into screeners which will strain the trash from incoming sewage. This could extend the lives of the pumps 5-10 years each and represent a significant cost savings.

Bids are being collected for the emergency pump.

I&I work continues. We are waiting for rain events to assess the effects.

We have completed insulation of our stream gauge which will allow us to quantify the depths when there is a flood at the wastewater plant.

Mr. Smith met with Pickerington officials to work on delivering messages regarding the improper dumping of grease.

Engineer's Report:

Mr. Farst stated that he has been working on providing information for the Recovery Ohio site. Their role is to estimate costs on some of the utility and road projects.

Bid opening for the street projects was March 6th and Bill Sims received the tabulations on Friday. Lowest bidder will be discussed later tonight.

The timing plan for the Gender Road traffic signals were discussed with the Traffic group from EMH&T and Mr. Peoples took away some good information that can be used as he moves forward with the project.

There was a technical meeting on the Transportation and Thoroughfare Plan last week. The Traffic Engineer who was working on the plans is going to go back and model a couple of more scenarios. The final report will be in next month.

The annual reports for the Storm water Permitting process are being created.

Pended Items:

08-08 Tower Maintenance Contract – Joe Taylor

Mr. Taylor stated that the advertisement is running this week and bids will be accepted on the 3rd of April. It will come to Council around April 20th. If the bids don't come back to where we need them, we may go out and have a separate contract to make sure the South Gender tower is refurbished this year.

08-38 Street Light Relocations/Decorations – Matt Peoples, Ed Snyder

Mr. Peoples stated that there are 340 lights in the downtown area and each pole would cost \$12-\$14 to be decorated for Christmas. It was discussed at the last service committee meeting, but it was left on the agenda in case, Mr. Paini had any further questions.

Mr. Paini asked what it costs per light, per year. Mr. Miller stated that three years ago, the baskets were \$110 / basket; including watering, labor, and materials. Mr. Paini asked about the flags that are put up around those holidays. The flags were \$15 each.

Mr. Paini added that it is approximately \$140 per pole per year. At this time, 130 poles are decorated. That leaves 210 poles not decorated at an approximate one time cost of \$30,000.

Mr. Paini asked to have the information compiled onto a spreadsheet showing what it would cost to buy the materials vs. the cost to maintain the poles and put up the decorations. This information could be brought to council at a future date.

09-09 2009 Street CIP Project – Bill Sims

Mr. Sims stated that there is an Ordinance in the council agenda tonight to award the project to Decker Construction for \$664,850.06. That will get the street program started.

Areas to be targeted are...

Winchester Village – section 1 -removal of pavement, spot curb replacement, installing new asphalt pavement.

High south of Waterloo – resurfacing of the road, overlay, new pavement markings

South of Columbus Street – curb repair and replacement

Early phases of Westchester, Washington and Ashbrook - crack sealing and slurry work

New Items for Discussion:

09-10 East Waterloo Lighting – Matt Peoples

A fact sheet was handed out that addressed the current conditions and possible remedies. The area east of corporation limits is approx. 1100 feet and there are 3 lights about 300ft apart. The existing street lighting on E Waterloo St. is similar to the amount and spacing of the lights on similar and adjacent streets.

Discussion ensued regarding the regulations for street lighting and how they pertain to this area. This will go on the Committee of the Whole agenda.

09-11 Hazard Tree Code Section – Matt Peoples, Dick Miller

Mr. Miller went to a seminar and learned about some liability regarding trees that have an impact on the right of way. Mr. Hollins gave a sample of the code section. It gives the Urban Forester some authority to demand removal of hazardous trees even if on private property. Mr. Hollins will add some information and bring it back to the next service committee meeting.

09-12 2008 Sidewalk Program Update – Bill Sims

There are 5 people still in violation, which have not repaired their sidewalks. The next step is to inform them that the Village of Canal Winchester will fix it and put the cost (2.5X the actual cost) onto their taxes. Before taking that step, we will try one last time to make them aware of the 50% reimbursement program.

Old/New Business:

Mrs. Turner stated someone asked about hazardous waste removal. Mr. Peoples stated that we have an annual hazardous waste day coming up in April by SWACO.

Adjournment

Dr. Bender moved to adjourn this meeting of the Service Committee, seconded by Mrs. Turner.

VOTE: **AYES:** Mr. Paini, Mrs. Turner, Dr. Bender

NAYS:
Motion Carried. Time out 6:57pm